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MEMORANDUM FOR: Chief of Support, Chandestine Service

Divisions and Staffs

SUBJECT

: Distribution of Voluntary Investment

Plan Quarterly Statements

- 1. Voluntary Investment Plan quarterly reports to participants are attached. They have been grouped for distribution by organizational code.
- 2. Procedures for the secure transmission and handling of VIP quarterly statements in the Field are set forth in Book Dispatch 8188 dated 1 March 1972.

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4. Statements that are undeliverable should be returned to VIP, Room 212, Magazine Building.



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Retirement Affairs Division

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2006/11/03 : CIA-RDP78-047224000200040059-

MEMORANDUM FOR: Administrative Officer

SUBJECT

: Distribution of Voluntary Investment

Plan Quarterly Statements

- 1. Voluntary Investment Plan quarterly reports to participants are attached. They have been grouped for distribution by organizational code.
- 2. A few copies of the reports from the two mutual funds are also enclosed. It is suggested that you make these reports available on a loan basis to members of the Plan who are interested in the details of the mutual funds.
- 3. Procedures for the secure transmission and handling of VIP quarterly statements in the Field are set forth in Book Dispatch 8188 dated 1 March 1972.
- 4. Statements that are undeliverable should be returned to VIP, Room 212, Magazine Building.

	Chief	
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